SeLiD Meeting

23.06.2021

Computer Literacy Courses

Good Practices

Lenka Shromáždilová

Michal Vojkůvka

Since last academic year, we have been providing distance learning only which has met with little interest.

Only a few students (about 15 percent) attended in the distance learning.

The tools used in this form of learning were WEB pages, MS Teams application and YouTube.

One of the reasons why students prefer face-to-face training is the fact that many seniors do not have the licenses for the applications, that are required for learning, at home and some seniors do not have required technical equipment.

In spite of all these problems, the selected computer courses were completed in a distance form, more precisely in a mixed/blended form. 9 weeks were completed in a full-time form, 3 weeks in a distance form.

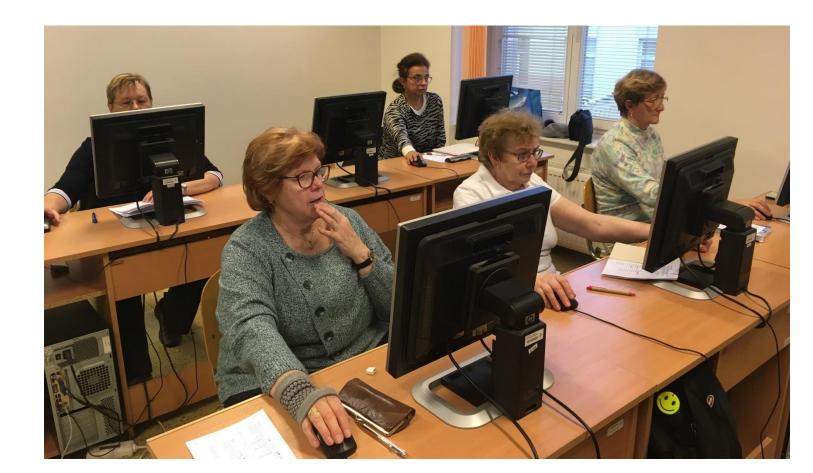# Types of distance learning

Synchronous learning

Asynchronous learning

Hybrid learning

Open schedule courses   x   Fixed schedule courses

As examples of good practice we would like to mention the computer literacy courses implemented in the summer semester 2019/2020.

There are more than 120 seniors enrolled to the computer courses each semester.

Through computer literacy courses students should learn basic principles of using MS Windows operation system, basic text processing skills. They are able to find and evaluate information on the web, to process digital photos and videos, to use mobile devices.

Our Experience

- We use more pictures and fewer words in the handouts.
- We say the steps out loud and demonstrate on the projector for seniors.
- Many of the most popular applications can be enjoyed without reading or writing, just clicking or saying (search engines, translators etc.).
- Classes include twelve two-hours lessons (per semester) and may also include interactive demos, quizzes and assignments.

Advantages of Blended/Mixed Learnig

- Learners are not limited to one medium or delivery channel to meet the performance objectives.

- It provides more oportunities for social learning and collaboration.

- Using both synchronous and asynchronous approaches can provide more oportunities for learners. It is necessary to take learner preferences into account during course design and development.

- Although the diversity of available learning technologies is exciting, we don't forget about the personalised options. Group learning through collaborative tasks can be a powerful way to leverage benefits of social interaction.

THANK YOU FOR YOUR ATTENTION